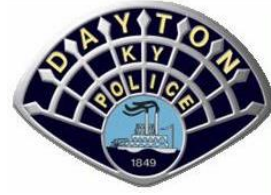


APPLICATION FOR EMPLOYMENT



We consider applications for all positions without regard to race, color, religion, creed, sex, national origin, disability, sexual orientation, citizenship status or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For	Date of Application
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Relative
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Friend
	<input type="checkbox"/> Inquiry
	<input type="checkbox"/> Other _____

Last Name	First Name	Middle Name
Address (including City, State & Zip)		
Telephone Number(s)	E-Mail Address:	Social Security Number (Voluntary)
		- -

Best time to contact you at home is: : AM
PM

If you are under 18 years of age, can you provide required
Proof of your eligibility of work? YES NO

Have you ever filed an application with us before? YES NO
.....If Yes, give date _____

Have you ever been employed with us before? YES NO
If Yes, give date _____

Do any of your friends or relatives, other than spouse, work here? YES NO

Are you currently employed? YES NO

May we contact your present employer? YES NO

Are you prevented from lawfully becoming employed in this country because
of Visa or Immigration Status
Proof of citizenship or immigration status will be required up on employment..... YES NO

Date available for work ___/___/___ What is your desired salary range?_____

Are you available to work: Full-Time (please indicate 1 2 3 shift)
 Part-Time (please indicate Mornings Afternoon Evenings)
 Temporary (please indicate dates available ___/___/___ - ___/___/___)

Are you currently on "lay-off" status and subject to recall? YES NO

Can you travel if a job requires it? YES NO

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer:		Dates Employed:	From:	To:
Address: (include <i>city, state, zip</i>)				
Job Title:			Supervisor:	
Hourly Rate / Salary:	Starting:	Final:	Contact Number:	
Work Performed:				
Reason for Leaving:				

Employer:		Dates Employed:	From:	To:
Address: (include <i>city, state, zip</i>)				
Job Title:			Supervisor:	
Hourly Rate / Salary:	Starting:	Final:	Contact Number:	
Work Performed:				
Reason for Leaving:				

Employer:		Dates Employed:	From:	To:
Address: (include <i>city, state, zip</i>)				
Job Title:			Supervisor:	
Hourly Rate / Salary:	Starting:	Final:	Contact Number:	
Work Performed:				

Reason for Leaving:

Employer:	Dates Employed:	From:	To:
Address: (include city, state, zip)			
Job Title:		Supervisor:	
Hourly Rate / Salary:	Starting:	Final:	Contact Number:
Work Performed:			
Reason for Leaving:			

<p>List professional, trade, business or civic activities and offices held. <i>You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:</i></p>

ADDITIONAL INFORMATION

<p><u>Other Qualifications</u> Summarize special job-related skills and qualifications acquired from employment or other experience.</p>

SPECIALIZED SKILLS (CHECK SKILLS/EQUIPMENT OPERATED)

___ Terminal	___ Spreadsheet	Production/Mobile Machinery (list)	Other (list)
___ PC/MAC	___ Work Processing	_____	_____
___ Typewriter	___ Shorthand	_____	_____
WPM ___	WPM ___	_____	_____
		_____	_____

State any additional information you feel may be helpful to us in considering your application.

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Can you perform the essential functions of the job, for which you are applying, either with or without a reasonable accommodation? Yes No

REFERENCES

1. Name:	Phone #:
Address:	
2. Name:	Phone #:
Address:	
3. Name	Phone #:
Address:	

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview? Yes No

Remarks:

Employed? Yes No Date of Employment:

Job Title: Hourly Rate/
 Salary: Department:

By (Name & Title):

Date:

FOR PERSONNEL DEPARTMENT USE ONLY

Position(s) Applied for Is Open: Yes No

Position(s) Considered For:

Date: