

City of Dayton
Memorandum

TO: Mayor and Council

FROM: Michael Giffen, City Administrator

RE: Weekly Report

DATE: March 14th – 27th

Administration Overview

Reminder the City Building is CLOSED to the public until at least April 6th. Please check in [Online](#) and our [Facebook page](#) for continual updates regarding services during the COVID-19 pandemic.

Phase II of Riverfront Commons continues to go through the final steps of the design stage. KZF has submitted 60% Design work to the State for approval. Once accepted KZF will work towards the final design and start to work on the bidding documents.

On our big sidewalk project, DunRobin is finalizing the last few closings that need to take place in order for us to submit completed ROW information. At this point I am confident we can get to the construction phase in 2020.

I'm happy to announce the school officially passed the Industrial Revenue Bonds for the next several phases of development at Manhattan Harbour. This was a key piece that we have been working on for the last 10 months. At our next Council meeting we will execute the agreement on our end.

I spoke with Mr. Sullivan and they are expecting to start construction on the next 3 phases of development by the end of the summer. They will likely start with the single-family attached sites first and work their way into the higher density units as the year progresses.

The Campbell County River Cities had a follow up conference call with VS Engineering to discuss regional storm water initiatives. Since the last meeting, the river cities jointly submitted a request to Campbell County and the Sanitation District No. 1 to prioritize the needs of our communities when SD1 allocates its annual funding to meet the federal governments consent decree. Its our hope they will be a partner with us as we possibly pursue a project with VS Engineering to identify solutions to the known areas of storm water concerns in each community.

On Ervin Terrace, SD1 is completing the lateral line work that needed to be done last fall/winter in conjunction with the NKY Water department's project. The City is also completing some curb work to ensure we get as much done to aid in storm water mitigation as possible. As soon

as SD1 wraps up their work and the plants are open for business, NKY Water will pave Ervin Terrace and wrap up their project.

In accordance federal, state, and local orders, the administration is doing the best we can to keep work and services as close to normal as possible during this difficult time. Because working locations, hours, and interaction has been altered and limited in some cases, we appreciate your understanding and help as we navigate these uncharted waters. Please help us in communicating with the public regarding municipal, utility, and waste services and please encourage everyone to support our businesses in any way they can. Also please let us know anything we can do to help

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - I'm happy to announce the school has approved the IRB for the next several phases of development. This should clear the way for construction to start this year.
- **Sidewalk Improvement Project (Right-of-Way Phase):**
 - DunRobin and Associates are working on the last few ROW closings.
- **Riverfront Commons Phase II (Design)**
 - KZF has submitted 60% design work to the state for approval.
- **New City Building Project**
 - Nothing new to report.

April Council Meeting Topics (Tentative)

- Text Amendment
- FY2020 Budget Amendment
- Letter of Intent for Riverfront Stabilization

Respectfully Submitted,

Michael Giffen
City Administrator