

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: September 7, 2018

Administration Overview

[The September 4, 2018 Dayton City Council Meeting is now available online.](#)

After the council meeting on Tuesday I started to put together the paving contract for Bluegrass paving. Once the contract is executed we will work with them on getting on their schedule for work.

The rest of the week was very light on meetings and heavy on office work and getting things caught up that had been put on the backburner. I wrapped up the draft minutes from the previous two Board of Adjustment meetings, sent out a draft letter to KYTC regarding Riverfront Commons, etc.

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - Nothing new to report.
- **Riverfront Commons (Construction Phase):**
 - A letter has been sent asking KYTC to reconsider some last minute requests to the design, which has put us well behind schedule for bidding out construction.
- **Sidewalk Improvement Project (Design Phase):**
 - Started having a conversation with Duke about a particular pole on Dayton Pike that may cause some issues in the future. We are going to meet on site next week

to talk about the options.

- **New City Building Project**
 - Nothing New to Report

October Council Meeting Topics (Tentative)

Nothing to report at this time.

Upcoming Meetings

Board of Adjustment – September 19th

Main Street – September 25th

City Council – October 2nd

Respectfully Submitted,

Michael Giffen
City Administrator