

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: May 25, 2018

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**Administration Overview**

Bellevue and Dayton have submitted their recommendations for the Fire Department budget to Jeff Haas and have submitted a rough draft of the City wide budget and summary to all of you for review. Please let me know if you have any questions. There will likely be some minor changes to the budget in the week leading up to the June 5<sup>th</sup> Council meeting and I will be sure to let you know of those changes when I make them.

On Thursday I attended a mandatory briefing meeting in Frankfort with FEMA regarding the winter flooding. We now should be able to work directly with FEMA as we submit for reimbursement on some eligible costs. This process usually takes quite a long time to run through completion.

Phil and I sat down with Cindy Minter and staff to go over the list of projects that are going on and coming up so that everyone is on the same page.

**Fire Department**

Nothing new to report.

**Finance**

Everyone should have a copy of the FY2019 budget.

**Economic Development/Grants/Etc.**

- **Manhattan Harbour:**

- A June 6<sup>th</sup> Planning and Zoning meeting is scheduled to review plans for a new phase at Manhattan Harbour.
- Gateway should progress quickly heading into and throughout June.
  
- **Sixth Avenue Streetscape Improvement:**
  - Concrete bases are on back order. We are waiting on Duke Energy to give confirmation on delivery so we can schedule the concrete/conduit work. Construction will start after Memorial Day Weekend.
  
- **Riverfront Commons (Design Phase):**
  - The bid documents are being finalized and I have reviewed a draft.
  
- **Sidewalk Improvement Project (Design Phase):**
  - Waiting for GRW to complete the electrical portion of the sidewalk designs.
  
- **Homeland Security Camera Project:**
  - Training is being scheduled with our officers on the new system.

#### **June Council Meeting Topics (Tentative)**

- Vacant Property Ordinance – adding a 180 day extension for those that have made a considerable effort to sell or rehab a property.
- Board Updates/Appointments
- Applicant Agent Appointment – Appoint City Administrator so we can move forward with submitting preventative maintenance claim to FEMA for February Flood event.
- City Building Design – Phase I

#### **Upcoming Meetings**

Main Street – May 29<sup>th</sup>  
Council Meeting – June 5<sup>th</sup>  
Planning and Zoning – June 6<sup>th</sup>

Respectfully Submitted,

Michael Giffen  
City Administrator