

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: March 29, 2018

Overview

It was a very busy week that consisted of several meetings across a broad range of categories. Some highlights from the week included:

Monday I met with Keith to discuss the Fire Department budget and I collected the resumes for the Fire Chief Position. Eight (8) resumes were submitted and we turned all of them over to Mayor Boruske and Mayor Riehl.

Tuesday morning I had an Animal Control Board meeting. This group of several communities has been meeting a few times a year to review changes at the Campbell County animal shelter and how they affect our Animal Control Warden, Terri Baker. Sent City Council a monthly report that included items that will be under my report for next council meeting as well as other important items that will come up.

Wednesday I met with Senator Rand Paul's office along with the City of Newport to explain our dealings with the United States Army Corps of Engineers. We shared our recent dealings with the Corps in terms of Economic Development and where we felt there were holes in the approval process for our projects along the river. Later that afternoon we had a progress update meeting with the company hired to complete our Homeland Security Camera Grant. Work should be wrapping up in the next week or so.

Today we had a meeting with Duke and the Electrical contractor for the small street lighting project we have planned for this spring. I wanted to make sure everyone was on the same page in terms of the scope of work before we brought the bids to you all for approval at next week's council meeting.

Finally, I had a conference call with KZF and KYTC this afternoon to discuss the approval of the design of Phase I of the Riverfront Commons trail. KYTC had several comments on the final design that was submitted earlier this winter. We are still waiting for final permit from USACE before final designs can be approved.

Finance

The Finance Committee met with the Mayor, Donna and myself to review the first draft of the budget. The meeting went well and we are going to hold off on our next meeting until after the state legislative session is over. As a reminder, Van Gorder, Walker, & Company will give a brief overview of our audit at the April Council meeting.

Economic Development/Grants/Etc.

Manhattan Harbour:

Work is progressing on the Gateway Apartment Site. Arlington Properties hopes to close on the 14 acre development site for their project in April. Paving of phase II of the Boulevard should be completed any week now, weather permitting.

The Planning and Zoning Board (Video of Meeting Online) approved the vacancy of Dodd Drive and portion of Front Street at their 3/21 rescheduled meeting.

Riverfront Commons (Design Phase):

Approval of the final design of Phase I of the trail is in the hands of KYTC. The USACE also needs to give a final permit before the design can be completed.

Sidewalk Improvement Project (Design Phase):

Recommendations were taken from the Main Street Board on some of the preliminary design work along the avenue with the bump-outs. That information was submitted to GRW, Inc.

Homeland Security Camera Project:

Most of the cameras are installed and running. Final installation should be completed in the next two weeks. Project should be completed and fully reimbursed in April/May 2018.

Upcoming Meetings

City Council Meeting – April 3rd

Economic Development Sub-Committee Meeting – April 10th (Tentative)

Comprehensive Plan Meeting – April 11th

Michael Giffen