

City of Dayton  
Memorandum

TO: Mayor and Council  
FROM: City Administrator, Michael Giffen  
RE: Monthly Report  
DATE: March 2019

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### **Overview**

[The March 5<sup>th</sup> Council Meeting is available online.](#)

**The April City Council Meeting is being moved from April 2<sup>nd</sup> to April 16<sup>th</sup>. There will not be a meeting on April 2<sup>nd</sup>.**

There will be a Planning and Zoning Board meeting held on April 3<sup>rd</sup> at 7PM at the High School Administration Building. There will be three (3) new development projects presented for Manhattan Harbour.

The City has been discussing options with the owners of Riverside Market and a 3<sup>rd</sup> Party operator who is interested in taking over the grocery store. While nothing is certain, we are hopeful the City can assist in keeping the store open for the community. We feel having a local grocery store is an asset for all that live in and around the community. Hopefully, more information will be presented at a Council meeting in April or May.

Work is underway on the FY 2020 Budget. I have been working with staff members, the Fire Department, and Councilwoman Cornett and Councilman Lynn on early drafts.

The Storm Water Task Force met for the first time in a productive meeting to highlight and discuss public storm water concerns and best practices to address some of these concerns moving forward. The group is going to meet with the Sanitation District #1 in the coming months to further discuss these issues and some cooperative strategies on long-term plans. As part of that meeting, we have installed new catch basins with SD1 on 7<sup>th</sup> street, with new grates to catch more of the storm water in this location.

To piggy back on the storm water topic, Rick Lucas and I met the Northern Kentucky Water Department for a pre-construction meeting to discuss their Spring/Summer project on Ervin Terrace. NKY Water will be putting in a new water line, which is long overdue. Rick also met with SD1 about their Spring/Summer project on Belmont near Ervin Terrace. They plan on putting in a new line as well.

I was able to work with the NKADD on fine-tuning the upcoming release of the Comprehensive plan this week, specially the current Land-Use map that needed to be updated. They are now working on a future land-use map based on the findings of the committee, surveys and public hearing.

Finally, Ben and I met to discuss a potential second option for our new city building. We are waiting for additional information to come back.

Respectfully Submitted,

Michael Giffen  
City Administrator

**City Administrator's Council Meeting Report**

**April 16, 2019**

\*Please note this is a tentative segment of the April 16, 2019 Council Meeting agenda that includes some of the topics, ordinances, orders and discussions I or others may be presenting. The topics below are not a full representation of the agenda. The official meeting agenda will be solidified at a later date. If you have any questions please don't hesitate to reach out to me.

○ **Banking Bids**

Other Topics for the meeting include:

- **Ordinance, 2nd Reading – Abolish Chapter 98, Tree Board.** This Ordinance deletes chapter 98 of City Code of Ordinances related to the Tree Board (also attached is copy of Chapter 98).
- **Ordinance, 2nd Reading – Garbage Ordinance Violations.** This Ordinance amends fee schedule for violations of City Garbage Ordinance to \$50.00 per occurrence.
- **Ordinance, 2<sup>nd</sup> Reading – Sewers.** This Ordinance Amends Chapter 51, Sewers to reflect current SD1 control, operational and supervisory responsibilities with sewers pursuant to interlocal agreement.
- **Municipal Order –** Approve and Publish the Audit.
- **Resolution -** Authorize Mayor to sign Grant Agreement for Riverfront Commons Project.
- **Ordinance, 1<sup>st</sup> Reading – Budget** – This Ordinance will amend the FY18/19 Budget. This reflects a variety of items that were approved and/or unforeseen after the budget was passed. Also reflects a few day-to-day items that could cause a few departments balances to be over.
- **Ordinance 1<sup>st</sup> Reading – Franchise** – Ordinance to authorize Mayor to enter into franchise agreement with MCImetro to use public right of way for installation of communications equipment as part of a fiber optic communication network. The installation of lines will be in part attaching aerial poles already in place and in part underground. Once installed, MCImetro intends to offer one or more of the following services to business and government customers: competitive local exchange, voice and data communications services, internet access, private line service, cell site front-haul and back-haul capacity using fiber optic cables, and leasing of conduit and dark fiber to third parties as well as future services when they become available. At this time, MCImetro does not intend to offer services to residential customers. MCImetro will not offer residential cable TV video service or personal wireless service.