

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: June 8, 2018

Administration Overview

[The June 5th City Council meeting has been posted online.](#)

I attended the Northern Kentucky City/County Managers Association monthly meeting in Bellevue. We discussed strategies behind building a brand for communities.

I met with the developers of the Gateway Site to get a progress update and to talk to the lenders about future projects. On that note, the same developer attended the Planning and Zoning Meeting on Wednesday night. His Stage I plans for a new phase of multi-family development on single family lots 6-9 were approved unanimous and they will move on to preparing Stage II plans.

Mayor Boruske and I represented the city in the opening ceremonies of Italian Fest in Newport.

Fire Department

Resumes are being collected by the City of Bellevue for the open Chiefs position. The deadline for submissions is June 14th.

Finance

Nothing new to report

Economic Development/Grants/Etc.

- **Manhattan Harbour:**

- Dayton's Planning and Zoning Board met on June 6th to review a new phase of Manhattan Harbour and their proposed plans. The board unanimously approved the Stage I plans.
- **Sixth Avenue Streetscape Improvement:**
 - Working with the contractors to begin construction.
- **Riverfront Commons (Design Phase):**
 - Nothing new to report.
- **Sidewalk Improvement Project (Design Phase):**
 - Nothing new to report
- **New City Building Project**
 - Agreement with KZF was signed by the Mayor and we are working on setting up the first steps of the Phase I design process.

June Council Meeting Topics (Tentative)

- Surplus Property – Silver Street Properties

Upcoming Meetings

Planning and Zoning – June 6th
Comprehensive Plan Meeting – June 27th

Respectfully Submitted,

Michael Giffen
City Administrator