

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: June 29, 2018

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\*\*\*SPECIAL ANNOUNCEMENTS\*\*\*

**DUE TO THE 4<sup>TH</sup> OF JULY HOLIDAY THE JULY 3<sup>RD</sup> COUNCIL MEETING HAS BEEN RESCHEDULED FOR JULY 17<sup>TH</sup>**

**THE CITY BUILDING WILL BE CLOSED ON JULY 4<sup>TH</sup>**

**Administration Overview**

The Mayor, Tom Edge, and I spoke with the developers of the Gateway project on Monday regarding their project as well as other sites they are looking to acquire and/or develop. They also flew into town on Friday and we sat down with them to discuss current and future plans in more detail.

I met with FEMA for our Recovery Scoping Meeting, to discuss our claim and things are progressing on its submittal. They were pleased with our report and will begin processing once some last bit of information is received.

The Comprehensive Plan committee met on Wednesday night and we had a very productive meeting. The three sub-committees presented their "Goals and Objectives" in terms of Transportation/Quality of Life, Housing, and Land Use and each were discussed in depth to fine-tune the subjects. The group plans to present these at an upcoming Public Hearing in the next month or two to receive public feedback before the topics are put into report form.

I met with KLC to review some insurance information and will continue to work with them on some solutions going forward.

The administrative staff sat down with KZF for a kick-off meeting on the design of the new city building. The group reviewed the questionnaires that were submitted the week before and KZF toured our existing facilities to assess needs. Once a needs assessment is put together a

committee made up of some council members and citizens' will review with the staff and assist as this portion of the design moves forward. In a few weeks a few of the committee members will tour some local city buildings with administration to see some real word examples of what might be implemented in this new design.

The I8inDayton promotion has started. Look for the restaurant punch cards at any of the participating restaurants in town. They are also available here at the city building.

### **Fire Department**

The Fire Board met on Wednesday and offered the open Chief's position to Chris Adkins, who has accepted the position.

### **Economic Development/Grants/Etc.**

- **Manhattan Harbour:**
  - Framing on the Gateway site is expected to start next week and we have notified the USACE that they are ready to place more fill on the south side of the levee. The developers of this site are also working on the financing packages for their next project and hope to move into construction as quickly as they can.
- **Sixth Avenue Streetscape Improvement:**
  - Phase I of the lighting project is scheduled to complete next week with the concrete going down. The final step is for Duke to come in and set the poles which could happen as early as next Friday, but likely take place sometime the following week.
- **Riverfront Commons (Design Phase):**
  - We are still waiting on KYTC to give us final go-ahead to advertise for bids on Phase I construction.
- **Sidewalk Improvement Project (Design Phase):**
  - GRW has submitted plans to KYTC for review. Once approved we can move to the ROW phase.
- **New City Building Project**
  - Administration sat down with KZF for our Kick-off meeting for phase I design.

**July Council Meeting Topics (Tentative)**

- Surplus Property – Silver Street Properties
- Vacation of old Dodd Drive.
- 2018-2019 Budget

**Upcoming Meetings**

City Council – July 17<sup>th</sup>

Main Street – July 31st

Respectfully Submitted,

Michael Giffen  
City Administrator