

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Monthly Report

DATE: January 2019

Overview

[The January 2, 2019 Council Meeting is now available online.](#)

Our Public Works crew has had a busy month and they have done a great job keeping the streets in drivable conditions given the amount of snow, ice, and sub-zero temperatures we have experienced. We have received a fair number of calls about constant ice build-up in certain areas of the community. We are exploring all options on how best to remedy or intervene in these situations as they are all different and all deal with private property.

Contracts for Phase I – Riverfront Commons construction have been completed and are being signed. A Pre-construction meeting has been set and construction should begin in the Spring, with weather dictating how quickly the project can get underway. [Construction documents for the Riverfront Commons project and Sidewalk Enhancement project are now posted online under attractions.](#)

Please note that all City Council members now have daytonky.com email addresses. These new emails are posted online under [Government → Mayor and Council Members.](#)

I met with the Northern Kentucky Area Development District and we discussed the completion of the City's Comprehensive Plan. They have fallen a bit behind due to some staffing vacancies in their office. There are still a few sections of the plan that need to be completed and they don't anticipate wrapping up the report until sometime in February or March.

We received three (3) banking bids from our RFP. I will begin to review the proposals in February and will have a report to you by the end of the month leading up to the March Council meeting.

[The Dayton Housing Authority is accepting bids for the Executive Director position. Resume's are due by 4:00PM February 8th to the Dayton City Building.](#)

There will be a Planning and Zoning Meeting on February 6th at 7:00PM at the School Admin Building at 200 Clay Street.

Upcoming Meetings

City Council Meeting – February 5th

Planning and Zoning – February 6th

BAR – February 12th

Main Street – February 26th

Respectfully Submitted,

Michael Giffen

City Administrator

City Administrator's Council Meeting Report

February 5, 2019

*Please note this is a tentative segment of the February 5, 2019 Council Meeting agenda that includes some of the topics, ordinances, orders and discussions I or others may be presenting. The topics below are not a full representation of the agenda. The official meeting agenda will be solidified at a later date. If you have any questions please don't hesitate to reach out to me.

- **Handicap Parking Request**
- **Text Amendment**

Other Topics for the meeting include:

- **Adopt 2018 International Property Maintenance Code**
- **Amend Alcohol License Fee – Corrects a typo**
- **Amend deadlines for Code Enforcement Proceedings – Changing response time from 7 to 10 days**