

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: January 18, 2019

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**Administration Overview**

[The January 2, 2019 Council Meeting is now available online.](#)

The City has released its [Request for Proposal seeking general banking services.](#)

Our Public Works crew has been hard at it for the last week dealing with the weather. I want to give a huge thanks to our crew who did a great job handling the snow removal last weekend.

Since we are getting ready to move into construction of Riverfront Commons Phase I, I spend some time this week closing up some loose ends with the design portion as it relates to the overall budget of the project. I have submitted two small invoices to the state for reimbursement.

The contract for Phase I construction is complete and being reviewed by both parties (Dayton and Prus Construction).

Ben and I attended the Covington Business Council luncheon on Thursday. Southbank participated in a Q&A to discuss Riverfront Commons and the progress and impact the trail system will have on the river cities. It is really exciting for Dayton to be only months away from breaking ground on the 1<sup>st</sup> of 3 phases that will make up our section. As previously mentioned we have secured grant funding for all 3 phases. In the coming months we will begin working with KZF on the design of the 2<sup>nd</sup> phase.

**Economic Development/Grants/Etc.**

- **Manhattan Harbour:**
  - Starting the year with two major residential projects underway. In total, 344 units are under construction, 74 of which should be completed this year. The developers of the Gateway Apartment project are hoping to start construction on another project sometime in 2019.

- **Riverfront Commons (Construction Phase):**
  - Prus Construction has been selected as the firm that will construct Phase I of the trail. We are working on a contract and construction is expected to begin in the spring.
- **Sidewalk Improvement Project (Design Phase):**
  - Drawing up contracts for ROW phase with Dunrobin Associates.
- **New City Building Project**
  - Nothing new to report.

#### **February Council Meeting Topics (Tentative)**

- **Adopt 2018 International Property Maintenance Code**
- **Amend Alcohol License Fee – Corrects a typo**
- **Amend deadlines for Code Enforcement Proceedings – Changing response time from 7 to 10 days**

#### **Upcoming Meetings**

Main Street – January 29<sup>th</sup>  
City Council – February 5th

Respectfully Submitted,

Michael Giffen  
City Administrator