

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: January 11, 2019

Administration Overview

[The January 2, 2019 Council Meeting is now available online.](#)

I met with the Northern Kentucky Area Development District and we discussed the completion of the City's Comprehensive Plan. They have fallen a bit behind due to some staffing vacancies in their office. There are still a few sections of the plan that need to be completed and they don't anticipate wrapping up the report until sometime in February or March.

On Thursday the City released the official [Request for Proposal seeking general banking services](#). I also went around to bank in the area to personally drop off the proposal to branch managers. Bids are due Friday February 1st at 4:00PM here at the City Building.

I attended the first regional City Managers meeting of the year in Independence. Much of our discussion centered on the legislative session in Frankfort.

Ben and I met with Brendan Sullivan, lead developer of the Gateway Apartment project, to discuss their goals and objectives for 2019. They are hoping to begin at least one other project they are approved for this year.

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - Starting the year with two major residential projects underway. In total, 344 units are under construction, 74 of which should be completed this year. The developers of the Gateway Apartment project are hoping to start construction on another project sometime in 2019.

- **Riverfront Commons (Construction Phase):**

- Prus Construction has been selected as the firm that will construct Phase I of the trail. We are working on a contract and construction is expected to begin in the spring.
- **Sidewalk Improvement Project (Design Phase):**
 - Drawing up contracts for ROW phase with Dunrobin Associates.
- **New City Building Project**
 - Nothing new to report.

February Council Meeting Topics (Tentative)

- **Adopt 2018 International Property Maintenance Code**
- **Amend Alcohol License Fee – Corrects a typo**
- **Amend deadlines for Code Enforcement Proceedings – Changing response time from 7 to 10 days**

Upcoming Meetings

Code Enforcement – January 14th
Main Street – January 29th
City Council – February 5th

Respectfully Submitted,

Michael Giffen
City Administrator