

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: February 8, 2019

Administration Overview

[The February 5, 2019 Council video is available online.](#)

There will be a second City Council meeting this month on February 19th at 7:00PM.

There were several meetings held this week. On the public side both the City Council and the Planning and Zoning Boards met. The Planning and Zoning Board discussed the appropriate definitions for drive-in and drive-through businesses and discussed a text change that would make these types of businesses conditional uses, subject to Board of Adjustment approval. This information will be coming back to you in on February 19th for a 1st reading.

Internally, I met with the firm that helped put together financing options for a new city building and brought them up to speed on where things currently stand. Ben and I sat down with our insurance brokers to review our products and to start to get prepared for cost increases and our budget. Finally, I met with Brendan Sullivan to discuss some of his next projects, which he hopes to bring to the Planning and Zoning Board this spring.

The finance committee has copies of the three banking bids we received. We are going to set a meeting in the coming weeks to review those and I will send our recommendation and digital copies of each proposal to you all in advance of the March Council meeting.

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - We are working with some developers on potentially 3 new development phases that could seek approval this spring/summer.
- **Riverfront Commons (Construction Phase):**
 - Nothing new to report.

- **Sidewalk Improvement Project (Design Phase):**
 - Nothing new to report.

- **New City Building Project**
 - Council has requested that if nothing new develops by March they would like to have a meeting set for KZF to present their design of a new building.

March Council Meeting Topics (Tentative)

- **Text Amendment – text changes to official zoning ordinance concerning drive-in and drive-thru access in commercial zones.**

Respectfully Submitted,

Michael Giffen
City Administrator