

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: December 7, 2018

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**Administration Overview**

**\*\*Due to the New Year's Holiday, the January City Council Meeting will be held on Wednesday January 2nd at 7:00PM at the School Administration Building.**

[The December 4, 2018 Council Meeting is now available online.](#)

Special thanks for all the Civic Club members and all the other volunteers who put on an outstanding Light-up-Dayton event on Sunday.

I contacted Prus Construction to let them know they were awarded the construction bid for Riverfront Commons. I am going to work on putting together a contract and hopefully set a pre-construction meeting once everything is signed.

We are having issues with the electronic sign used to display important city details. We believe the issue to be with the software and are working with IT to trouble shoot.

**Economic Development/Grants/Etc.**

- **Manhattan Harbour:**
  - Nothing new to report.
- **Riverfront Commons (Construction Phase):**
  - Prus Construction has been selected as the firm that will construct Phase I of the trail. We are working on a contract and construction is expected to begin in the spring.
- **Sidewalk Improvement Project (Design Phase):**
  - Nothing new to report.

- **New City Building Project**
  - Financial analysis complete for KZF Design report.

**January Council Meeting Topics (Tentative)**

- **Nothing to report at this time**

**Upcoming Meetings**

City Council – January 2<sup>nd</sup>

Respectfully Submitted,

Michael Giffen  
City Administrator