

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: December 28, 2018

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**Administration Overview**

**\*\*Due to the New Year's Holiday, the January City Council Meeting will be held on Wednesday January 2nd at 7:00PM at the School Administration Building.**

**\*\*The City Building offices will be closed December 31<sup>st</sup> and January 1<sup>st</sup> for New Years.**

This week allowed us to get prepared to hit the ground running to start the 2019 year. I had the chance to sit down with incoming Mayor Ben Baker and he and I had a good chat about what is on the horizon in the next few months.

I hope everyone had a great Christmas and here is to a happy, safe, and healthy New Years.

**Economic Development/Grants/Etc.**

- **Manhattan Harbour:**
  - Nothing new to report.
- **Riverfront Commons (Construction Phase):**
  - Prus Construction has been selected as the firm that will construct Phase I of the trail. We are working on a contract and construction is expected to begin in the spring.
- **Sidewalk Improvement Project (Design Phase):**
  - Drawing up contracts for ROW phase with Dunrobin Associates.
- **New City Building Project**
  - Nothing new to report.

**January Council Meeting Topics (Tentative)**

- **Surplus Property – 2 vehicles and 8 pole decorations**
- **Adopt 2018 International Property Maintenance Code**
- **Amend Alcohol License Fee – Corrects a typo**
- **Amend deadlines for Code Enforcement Proceedings – Changing response time from 7 to 10 days**

**Upcoming Meetings**

City Council – January 2<sup>nd</sup>

Respectfully Submitted,

Michael Giffen  
City Administrator