

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Monthly Report

DATE: December 2018

Overview

****Due to the New Year's Holiday, the January City Council Meeting will be held on Wednesday January 2nd at 7:00PM at the School Administration Building.**

****The City Building offices will be closed December 31st and January 1st for New Years.**

It was a very busy end to the year. Special thanks for all the Civic Club members and all the other volunteers who put on an outstanding Light-up-Dayton event.

[The December 4, 2018 Council meeting video is available online.](#)

Prus Construction was awarded the construction bid for Phase I riverfront commons. We are working on a contract and work should begin on the project in the spring.

A financial analysis was completed on the KZF Design report for a new City Building and distributed to the Council.

Ben and I attended a year end Southbank update with various other cities and officials. The evening recapped several development projects and Riverfront Commons updates in each city. As previously mentioned Dayton has received full funding for our portion of the trail and we just selected Prus Construction to complete the first phase of construction next spring.

We reached an agreement with Bluegrass Paving to rectify some troubled areas from the fall paving project. We have documented the areas of concern (mostly on Rose Drive and 10th Avenue) and will monitor them through the winter months. In the spring Bluegrass will come back and fix these issues.

We have finally been given the green light to enter into a contract for Right-of-Way acquisition for the sidewalk grant along Dayton Pike. Bob is working on getting everything set for the contract. We have decided to go with Dunrobin Associates, which is a local firm that specializes in this particular area. We hope to wrap up this phase as quick as possible so we can put the construction bid out when the weather is nice in 2019.

Upcoming Meetings

City Council Meeting – January 2nd

Respectfully Submitted,

Michael Giffen
City Administrator

City Administrator's Council Meeting Report

January 2, 2019

*Please note this is a tentative segment of the January 2, 2019 Council Meeting agenda that includes some of the topics, ordinances, orders and discussions I or others may be presenting. The topics below are not a full representation of the agenda. The official meeting agenda will be solidified at a later date. If you have any questions please don't hesitate to reach out to me.

- **Nothing to Report**

Other Topics for the meeting include:

- **Surplus Property – 2 vehicles and 8 pole decorations**
- **Adopt 2018 International Property Maintenance Code**
- **Amend Alcohol License Fee – Corrects a typo**
- **Amend deadlines for Code Enforcement Proceedings – Changing response time from 7 to 10 days**