

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: August 17, 2018

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**Administration Overview**

The Mayor and I met with the PVA office to discuss the 2018 assessment numbers. I will give an update on this at the September Council meeting as the city moves to set the 2018 tax rate.

City staff met with KZF for the second time since the site location and building layout was presented to the City Building Design Committee. The staff has been working with KZF to piece together the department and office locations within the site. KZF will present an update to the entire committee next week.

Bob and I met with a firm that specializes in Right-of-Way work. We met to discuss and form a scope of work so that once the state approves the design for the sidewalk bump-outs and new sidewalk along Dayton Pike, we can quickly move on to this next phase to be ready for construction in the spring.

The Mayor and I sat down with CSI to discuss the schedule and routes in Dayton. We will likely be discussing this more towards the end of the year.

I spoke with the agent listing the Rayme building and we are working on setting up tours for sometime next week. I will let you know when we have something finalized and get with your schedules.

**Economic Development/Grants/Etc.**

- **Manhattan Harbour:**
  - Nothing new to report.
- **Riverfront Commons (Construction Phase):**

- The advertisement for bids has been pushed back at least a week due to KYTC's delay on approving the "Traffic Management Plan", which makes very little sense for our project. I will update when I know more.
- **Sidewalk Improvement Project (Design Phase):**
  - Nothing new to Report.
- **New City Building Project**
  - Nothing new to report.

### **September Council Meeting Topics (Tentative)**

- 2018 Tax Rates

### **Upcoming Meetings**

City Building Design Meeting – August 20<sup>th</sup>  
Main Street – August 28<sup>th</sup>  
Code Enforcement – TBD  
City Council – September 4<sup>th</sup>

Respectfully Submitted,

Michael Giffen  
City Administrator