

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: April 6, 2018

Administration Overview

Early this week I spent a good deal of time reading through the financial statements and the draft of the audit that was delivered. Per usual I did some final prep in for Tuesday's Council Meeting. I also met briefly again with Jim Richmond to answer some budget questions for the fire department.

The Northern Kentucky City/County Managers Association met with executives of the CVG Airport to learn about changes being made and new airlines and routes being offered.

State Legislators passed a phase-in for the pension rates. Considering the rate hikes we were looking at this is the best possible scenario that could have played out. This sets the phase in over a 10 year period and guarantees rates cannot increase more than 12% in a given year. This is much more manageable for cities and counties to handle. The Governor did veto the bill, but we are hopeful the legislators will override the veto next week. I spoke with Dennis Keene and he is hopeful, but not certain, it will happen.

To follow up on a concern brought up at the March Council meeting, Phil is working on addressing the hillside slippage on Dayton Pike via the property maintenance code. Letters have been sent to the property owner.

Bob continues to work closely with the businesses throughout town. He spent time this week working with Campbell County on some local initiatives.

Donna and Tiffany are training the new assistant clerk and spending a great deal of time collecting Business License forms and dealing with the rush and issues that accompany this process.

The Council meeting video was formatted and posted it to YouTube and our website for public viewing.

Mayor Boruske and Mayor Riehl plan to begin interviewing Fire Chief candidates sometime late next week or the following week.

Finance

Van Gorder, Walker, & Company provided the city with a draft of the FY2017 Audit, which I distributed to the entire council on Monday. They presented their report at the April 3rd Council meeting (Council video available at www.daytonky.com). Final report is being finalized after being acceptance at the Council meeting. The finalized report will be posted online when it is received.

Economic Development/Grants/Etc.

Manhattan Harbour:

Weather has delayed the pouring of the new section of Manhattan Boulevard. Work is expected to resume next week. This will likely cause a delay in the closing of the Tapestry site. I'm being told the new closing date is around the first or second week of May.

Streetscape Improvement:

Worked on contracts for both Duke Energy and Charlie Knapp after city council approved their bids for the installation of 6 new ornamental lights at the intersections of Sixth and: Walnut, Vine, and Ervin Terrace.

Riverfront Commons (Design Phase):

Nothing new to report. See March 29th report for last update.

Sidewalk Improvement Project (Design Phase):

Met with a firm that is qualified to perform the Right-of-Way acquisition, which will be the next step after the design is approved by the State.

Homeland Security Camera Project:

Contractor has nearly finished the remaining phases on the project. Will work on closing out the grant with State Homeland Security next week.

May Council Meeting

- Special Event Application – Leslie Carr
 - May 12th @ Monument

Upcoming Meetings

Economic Development Sub-Committee Meeting – April 10th

Comprehensive Plan Meeting – April 11th

Main Street – April 24th

Michael Giffen