

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: April 25, 2018

Administration Overview

I spent some time this week working on updating the personnel review form. Annual reviews will start to take place over the next few weeks.

Spoke at length with the County P&Z department getting updates on potential zoning applications coming in and what challenges we will have with a few of those cases.

Put together my monthly report for the City Council meeting next Tuesday.

I will be out of the office in the afternoon on Wednesday and all day Thursday and Friday.

Fire Department

The Fire Board will have a special meeting at a date TBD. There will be a recommendation from Mayor Boruske and Mayor Riehl to the board to fill the vacant Fire Chief's position.

Finance

Nothing new to report.

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - See Monthly Report
- **Sixth Avenue Streetscape Improvement:**

- See Monthly Report
- **Riverfront Commons (Design Phase):**
 - KZF delivered the proposed Phase I design, which is still being approved by KYTC.
- **Sidewalk Improvement Project (Design Phase):**
 - GRW delivered the proposed designs for the Sixth Avenue, Dayton Pike, and Belmont Ave. sidewalk improvements.
- **Homeland Security Camera Project:**
 - Reimbursement for the grant has been submitted to KY Homeland Security.

May Council Meeting Topics (Tentative)

- Special Event Application – Leslie Carr
 - May 12th @ Monument
- Amendment to the Vacant Property Ordinance – adding 180 day extension.
- Amendments to CCAP Program – minor modifications
- Animal Control Interlocal Agreement update – Adding new city to the board
- Amendment to the Job Classification Ordinance – Change title from Main Street Director to Economic Development Director
- Franchise Creation Ordinance – See monthly report

Upcoming Meetings

City Council – May 1st

Comprehensive Plan Committee – May 9th

Respectfully Submitted,

Michael Giffen
City Administrator