

City of Dayton
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: April 20, 2018

Administration Overview

Late last week the state legislator overrode the Governor's veto of the phase in bill for CERS. This was likely the best-case-scenario for cities and counties across the state. In short, the bill caps the CERS increases to no more than 12% a year, which is a much more manageable figure in calculating expected employee pension costs to the city.

I would like to propose a title change for Bob Yoder, from Main Street Director to Economic Development Director. I feel this is more in line with his duties given the work that he has done in Dayton over the last year. This would be a change in title only, and will not affect any of his work with the Main Street or the Main Street Board.

Bob also met with the new owners of 825 6th Avenue, formally Bud Fowler's garage, and they conveyed to him their plans to bring the building up to code to house a potential commercial tenant.

The cities of Dayton, Newport, Covington and Bellevue had a conference call with USACE to discuss Right-of-Way acquisition and environmental issues associated with a feasibility study the USACE has been conducting since 2011. Fortunately for Dayton we have maintained ROW or still own large portions of property along the sections of the Ohio River being studied.

I had several discussions this week with Redknot Homes and their attorney Jim Parsons, in regards to the single-family project off of O'Fallon and 10th Avenue. Mr. Parsons is working on getting the TIF documents ready for the May council meeting.

Jim Parsons also is representing Arlington Properties, who will be developing a 14 acre site as part of the Manhattan Harbour project. Mr. Parsons had meetings with Campbell County to discuss the IRB that was discussed at the April City Council meeting. His indication was that those meetings went very well.

I was able to sit down with Interim Fire Chief, Jim Richmond, to discuss the Fire Department budget in a little more depth. At this point I will need to meet with Bellevue's City Administrator in the coming weeks, once he and I have both had a chance to piece together a draft of our own budgets, to assess the Fire Department's needs compared to what we both can manage financially. If possible, we will also wait for the Chief's position to be filled before finalizing a budget to present to the Fire Board.

On the Police Department side Officer Glen Erck is no longer with the city. Chief Halfhill is currently looking for his replacement.

Fire Department

Interviews began for the vacant Fire Chief's position on Thursday April 19th. All interviews will conclude on Monday April 23rd and a recommendation for hire will be made by Mayor Boruske and Mayor Riehl to the Fire Board.

Finance

With the pension information now clear I can work on completing a draft of the budget to present to the finance committee in the coming weeks.

Economic Development/Grants/Etc.

- **Manhattan Harbour:**
 - The curbs have been poured and pavement has been laid on the new section of Manhattan Blvd.
 - The structural pieces of the garage at the Gateway development site are being brought into town and constructed.
- **Sixth Avenue Streetscape Improvement:**
 - Nothing new to report.
- **Riverfront Commons (Design Phase):**
 - Spoke with KZF today and they are going to send over the final designs early next week. They are working on completing the bidding documents and will submit those to the City and KYTC for review in the next week or so as well.
- **Sidewalk Improvement Project (Design Phase):**

- Full designs were submitted today. There are a few questions we must follow-up on next week. At that point I will share them with everyone as they work on the bid documents.
- **Homeland Security Camera Project:**
 - Reimbursement for the grant has been submitted to KY Homeland Security.

May Council Meeting Topics (Tentative)

- Special Event Application – Leslie Carr
 - May 12th @ Monument
- Amendment to the Vacant Property Ordinance – adding 180 day extension.
- Amendments to CCAP Program – minor modifications
- Animal Control Interlocal Agreement update – Adding new city to the board
- Amendment to the Job Classification Ordinance – Change title from Main Street Director to Economic Development Director

Upcoming Meetings

Main Street – April 24th
City Council – May 1st

Respectfully Submitted,

Michael Giffen
City Administrator