

City of Dayton  
Memorandum

TO: Mayor and Council

FROM: City Administrator, Michael Giffen

RE: Weekly Report

DATE: April 13, 2018

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**Special Announcement**

Starting as early as Monday April 16<sup>th</sup> you will begin to see a huge influx of semi's entering town that will be bringing in the pre-cast garage forms to the [Gateway development site](#) at the base of Walnut Street. The City has issued a press release alerting residents of possible traffic delays/re-routes for an indefinite period of time at Sixth and Walnut.

**Administration Overview**

I spoke with Van Gorder, Walker, & Company about possibly reviewing my pro-forma financial analysis on projected revenue and expenses for the next five years and providing a letter of confidence. As part of the review they would also produce a report detailing how much the city can afford to finance given current financial health and expected future revenue and expenses. This will help in making a decision with the city building project in the coming months.

An Economic Development sub-committee meeting was held and Councilman Lynn was included to discuss possible changes to the Vacant Property Registration Ordinance. Regarding the ordinance the committee was in favor of granting one (1), 180-day extension for those selling or rehabbing a property. This would come after the initial 60 registration window and 180 day grace period currently outlined in the ordinance.

A few minor changes/amendments were also proposed for the CCAP program. Those changes will be drafted and sent out in the coming weeks.

The developers of the [Gateway Site](#) were in on Wednesday to give an update on development progress at the site. The footers on the site are complete and they have started on the foundation. It is anticipated the pre-cast for the garage will begin to come in next week.

Hosted reps from Kentucky League of Cities to discuss and review our insurance.

Discussed some concerns with Chief Halfhill about new signage that will be needed on Manhattan Blvd. to deter speeding on the new section of road forthcoming.

### **Fire Department**

Interviews for the vacant Chief's position will begin on Thursday April 19<sup>th</sup> and conclude on Monday April 23<sup>rd</sup>.

### **Finance**

The 2017 Audit is now posted online for anyone to review.

### **Economic Development/Grants/Etc.**

#### **Manhattan Harbour:**

Curb work began on the new section of Manhattan Blvd started Thursday. We are hopeful they can get the road complete late next week.

At the gateway site the footers are now complete and the foundation is set to begin soon and then they can go vertical with the building. Over 500 pieces of pre-cast flank for the garage will begin rolling into town next week.

#### **Streetscape Improvement:**

Contracts have been signed with Duke Energy for the installation of 6 new ornamental lights at the intersections of Sixth and: Walnut, Vine, and Ervin Terrace.

#### **Riverfront Commons (Design Phase):**

Received an updated financial analysis showing projected construction costs in relation to the grant. We are still under budget. Still waiting on final approval of design from State.

#### **Sidewalk Improvement Project (Design Phase):**

Bob spoke with GRW about completing the design for Sixth Avenue and Dayton Pike. They said they would have those final plans to us by the end of the month.

#### **Homeland Security Camera Project:**

Project is complete. I am working with Bellevue on closing out the grant.

### **May Council Meeting Topics**

- Special Event Application – Leslie Carr
  - May 12<sup>th</sup> @ Monument
- Amendment to the Vacant Property Ordinance – adding 180 day extension.
- Amendments to CCAP Program – minor modifications
- Animal Control Interlocal Agreement update – Adding new city to the board.

**Upcoming Meetings**

Main Street – April 24<sup>th</sup>  
City Council – May 1<sup>st</sup>

Respectfully,

Michael Giffen