

PUBLIC RECORDS REQUEST (COMMERCIAL)

Name: _____
Address: _____
City, State and Zip _____

Daytime Phone: _____

Evening Phone: _____

Records Requested: (add additional pages if necessary): Receive by Mail Receive inOffice

Form of Record Requested(if available): Hard Copy UNIX/WordPerfect ASCII

"**COMMERCIAL PURPOSE**" is defined by law as the direct or indirect use of any public record or records, in any form, for sale, resale, solicitation, rent, or lease of a service, or any use by which the user expects a profit either through commission, salary or fee. It shall not include publication or related use of a public record by a newspaper or periodical; sue of a public record by a radio or television station in its news or other informational programs; or use of a public record in the preparation for prosecution of defense of litigation or claims settlement by the parties to such action or the attorneys representing the parties.

Please State Commercial Purpose: _____

I agree to enter into a contract with the City of Dayton, Kentucky to pay a fee for the above records, that fee to be based upon the cost to the City of Dayton of medial, mechanical processing and staff required to produce a copy of the above records or the cost to the City of the creation, purchase or acquisition of the public records or both. I understand that it is unlawful to use public records for a commercial purpose unless certified herein or for a commercial purpose other than that stated. Further, I understand that the city may collect damages of 3 times the amount that would have been charged if the actual commercial purpose had been stated. along with costs of collection of damages including reasonable attorneys fees and may impose any other penalty established by law.

I certify that the above statements are true to the best of my knowledge.

Date: _____

Signature

Subscribed, sworn and acknowledged this _____ day of _____, 19__

My commission expires:

Notary Public